| ABC School District - Sample High School126 Cobb Road, Garden City, New York 11234 (516-396-2343; After hours 516-345-4567) | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *2016-17 School Year (Revised 9/10/2017)* | | | | | | | | | | | | | | |
| **INCIDENT COMMANDER: CHAIN-OF-COMMAND** | | | | | | | | | | | | | | |
| 1.James Almos, **Principal** (516-234-9876; Cell – 516-234-5634) | | | | | | | | | 4. Kathy Bellamy, **Social Worker** (516-234-1234; Cell – 718-234-0987) | | | | | |
| 2. Henry Morgan, **Asst. Principal** (516-234-0967; Cell – 516-222-2312) | | | | | | | | | 5. John Thomas, **Teacher**  (718-234-1234; Cell – 997-9876-0987) | | | | | |
| 3. Valerie Harper, **Lead Teacher** (516-222-0978; Cell – 516-887-0967) | | | | | | | | |  | | | | | |
| School Building Contact Information | | | | | | | | | | | | | | |
| **Main Office (Secretary)**: Jane Baxter, Alternate: Mary Woods (516-234-4537) | | | | | | | | | **Other:** | | | | | |
| **Head Custodian**: Mel Brooks, Alternate; Sam Cooke (516-234-1234) | | | | | | | | | **Other:** | | | | | |
| **Nurse**: Rose Inger, Alternate; Leslie Gunn (516-234-1234) | | | | | | | | | **Other:** | | | | | |
| School District Central Administration Contact Information | | | | | | | | | | | | | | |
| **Superintendent**: Larry Johnson (516-234-2345; Cell – 997-123-2345) | | | | | | | | | **Deputy Superintendent**: Robert Hines (516-234-9237; Cell - 234-123-1234) | | | | | |
| **Public Information Officer**: John Labor (516-987-2345; Cell – 123-099-0987) | | | | | | | | | **Director of Facilities**: Paul Lawrence (516-096-0945); Cell – 123-098-8765) | | | | | |
| **Business Official:** | | | | | | | | | **Chief Emergency Officer:** | | | | | |
| **Other:** | | | | | | | | | **Other:** | | | | | |
| **SCHOOL BUILDING SAFETY TEAM** | | | | | | | | | **EMERGENCY RESPONSE TEAM** | | | | | |
| **Principal**: James Almos | | | | **Teacher** | | | | | **Principal**: James Almos | | | | | |
| **Head Custodian**: Mel Brooks | | | | **Teacher** | | | | | **Asst. Principal**: Henry Morgan | | | | | |
| **School Nurse**: Rose Inger | | | | **Police** | | | | | **Head Custodian**: Mel Brooks | | | | | |
| **Social Worker**: Kathy Bellamy | | | | **Fire** | | | | | **School Nurse**: Rose Inger | | | | | |
| **Parent** | | | | **Other** | | | | | **Social Worker**: Kathy Bellamy | | | | | |
| **Parent** | | | | **Other** | | | | |  | | | | | |
| **POST-INCIDENT RESPONSE TEAM** | | | | | | | | | **VOLUNTEER SEARCH TEAM** | | | | | |
| **Social Worker**: Kathy Bellamy | | | | **Other:** | | | | | **Head Custodian**: Mel Brooks | | | | | **Other:** |
| **School Nurse**: Rose Inger | | | | **Other:** | | | | | **Custodian**: Sam Cooke | | | | | **Other:** |
| **Psychologist**: Betty White | | | | **Other:** | | | | | **Teacher**: Sam Elliot | | | | | **Other:** |
| **Psychologist**: Paul Wilson | | | | **Other:** | | | | | **Teacher**: Lisa Rand | | | | | **Other:** |
| **COMMAND POSTS** | | | | | | | | | **EVACUATION SITES** | | | | | |
| **Interior**: Principal’s Office/**Alternate**: Computer Room 106 | | | | | | | | | **On-Site**: Football Field/**Alternate**: Blacktop at Rear of Building | | | | | |
| **Exterior**: Front Flagpole/**Alternate**: Batting Cage at Rear of Building | | | | | | | | | **Off-Site:** Smith Street School/**Alternate**: Community Center | | | | | |
| **SHELTER SITES** | | | | | | | | | **REUNIFICATION SITES** | | | | | |
| **Primary**: Auditorium | | | | | | | | | Fire House #1 (2 Reed Rd., Garden City) | | | | | |
| **Secondary**: Cafeteria | | | | | | | | | **Alternate**: The Beacon Theater (17 Center Street, Garden City) | | | | | |
| **DISABLED INDIVIDUALS** | | | | | | | | | | | | | | |
| Individual #1/Partner | | | | | | | | | Individual #4/Partner | | | | | |
| Individual #2/Partner | | | | | | | | | Individual #5/Partner | | | | | |
| Individual #3/Partner | | | | | | | | | Individual #6/Partner | | | | | |
| **HAZARD ASSESSMENT LOCATIONS** | | | | | | | | | **ANNUAL SAFETY PLAN SUBMISSIONS** | | | | | |
| 1. | | | | | | | | | New York State Police: [info@safeschools.ny.gov](mailto:info@safeschools.ny.gov) | | | | | |
| 2. | | | | | | | | | Nassau County Police: [HSCTmembers@PDCN.org](mailto:HSCTmembers@PDCN.org) | | | | | |
| 3. | | | | | | | | | Local Police: | | | | | |
| 4. | | | | | | | | | Fire: | | | | | |
| sample High School | | | | | | | | | | | | | | |
| school Building Information | | | | | | | | | | | | | | |
| **Number of Floors**: 2 | | | **Type**: Grades 9-12 | | | | **Year Built**: 1952 | | | | **Number of Students/Staff**: 2100/ 275 | | | |
| **Longitude**: -60.6412 | | **Latitude**: 38.9112 | | | | **Orientation**: Building on a Hill Facing Northwest on an 8 Acre Site. | | | | | | | | |
| **Emergency Transportation**: Arrow Transport - Emergency Contact: John Nagy (516-098-0987; 765-098-0987) | | | | | | | | | | | | | | |
| Utility emergency Contact Information/Shutoffs | | | | | | | | | | | | | | |
| **Electric**: 516-555-5647 (Shutoff – Basement; B-102) | | | | | | | | | **Gas**: 516-234-0987 (Shutoff – Basement: wall next to room 15) | | | | | |
| **Oil**: 516-890-0987 | | | | | | | | | **Telephone**: | | | | | |
| **Water:** 516-765-0987 (Shutoff – Boiler Room; B-123) | | | | | | | | | **Sewer**: | | | | | |
| AED Locations/Manufacturer/Serial # | | | | | | | | | | | | | | |
| 1. Wall outside nurses’ office/Phillips/#56418 | | | | | 4. | | | | | | | 7. | | |
| 2. | | | | | 5. | | | | | | | 8. | | |
| 3. | | | | | 6. | | | | | | | 9. | | |
| Alarm/monitoring systems | | | | | | | | | | | | | | |
| Cameras (12 fixed; 4 PTZ) | | | | | | Building Access (Card Access) | | | | | | | Fire Alarm System (Type) | |
| Security Alarm System (Type) | | | | | | Knox Box (No) | | | | | | | Carbon Monoxide Detectors (Number) | |
| Communication systems | | | | | | | | | | | | | | |
| Portable Radios | | | | | | | | | Panic Buttons | | | | | |
| Intercom Systems | | | | | | | | | Phones in Rooms | | | | | |
| Mass Notification System: First Alert | | | | | | | | |  | | | | | |
| Building systems – HVAC System Shutdown procedure | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Staging areas | | | | | | | | | | | | | | |
| Media Staging Area: | | | | | | | | Alternate: | | | | | | |
| Emergency Responder Staging Area: | | | | | | | | Alternate: | | | | | | |
| Nassau County Police Department | | | | | | | | | | | | | | |
| **911 FOR ALL EMERGENCIES** | | | | | | | | | | | | | | |
| **Precinct** | **Precinct Commander** | | | | | | | | | **Desk Officer** | | | | |
| **1st** | 516-573-6141 | | | | | | | | | 516-573-6130 | | | | |
| **2nd** | 516-573-6241 | | | | | | | | | 516-573-6230 | | | | |
| **3rd** | 516-573-6341 | | | | | | | | | 516-573-6330 | | | | |
| **4th** | 516-573-6441 | | | | | | | | | 516-573-6430 | | | | |
| **5th** | 516-573-6541 | | | | | | | | | 516-573-6530 | | | | |
| **7th** | 516-573-6741 | | | | | | | | | 516-573-6730 | | | | |
| **Local Police** |  | | | | | | | | | | | | | |
| **Local Fire** |  | | | | | | | | | | | | | |
| Other Important Contacts | | | | | | | | | | | | | | |
| New York State Education Department: 518-474-3906 | | | | | | | | | Nassau County Office of Emergency Management: 516-573-0636 | | | | | |
| Nassau BOCES District Superintendent: 516-396-2200 | | | | | | | | | Nassau County Fire Marshal: 516-573-9900 | | | | | |
| Nassau County Executive: 516-626-4266 | | | | | | | | | Nassau County Department of Health: 516-227-9639 | | | | | |
| Nassau County Police Headquarters: 516-573-8800 | | | | | | | | | Nassau County Department of Mental Health: 516-227-7057 | | | | | |